Dated:- 11th February. 2013.

STATE LIFE

Insurance Corporation of Pakistan, 2nd Floor Sattar Complex Stadium Road, Sahiwal Zone.

TENDER NOTICE PRINTING STATIONERY # P&GS/02/2013 SAHIWAL.

Sealed financial bids are invited from pre-qualified GST/NTN registered firms having own office phone/Fax number (if found contrary the tender will be rejected) preferable based at Sahiwal for the following items on given terms and conditions.

Sr. #	Item Name	Units	Quantity
1	Policy Loan Payment Voucher (68 grams flying paper or equivalent 11.5"x9" 100 sheet each pad)	Pad	30
2	Claim Payment Voucher (68 grams flying paper or equivalent 11/5"x9" 100 sheets each pad)	Pad	8
3	Late Fee waiver Memorandum (68 grams flying paper or equivalent 9"x11" 100 sheets each pad)	Pad	0
4	Pre-Receipt Discharge Voucher (68 grams flying paper or equivalent 8.5"x13.5" 100 sheets each pad)	Pad	0
5	Schedule PHS-10 (68 grams flying paper or equivalent 8.5"x13.5" 100 sheet each pad)	Pad	0
6	Rough Pad (68 grams flying paper or equivalent 7.5"x9.5" 100 sheet each pad with background print	Pad	50
7	S.R. Commission Payment Voucher (Pad	0
8	Claimat Effidevet (68 grams flying paper or equivalent 8.5"x13.5" 100 sheets each pad)	Pad	0
9	Petty Cash Voucher (68 grams flying paper or equivalent 7.5" x 4.7" 100 sheets each pad)	Pad	30
10	Notice Loss of Policy Bond (68 grams flying paper or equivalent 9"x6" 100 sheets each pad)	Pad	0
11	Adjustment Advice (68 grams flying paper or equivalent 7.5"x5" 100 sheets each pad)	Pad	20
12	Conveyance Bill (68 grams flying paper or equivalent 7.5"x5" 100 sheets each pad)	Pad	3
13	Leave Application Form (68 grams paper 7.2"x10" 100 sheets each pad)	Pad	5
14	Requisition Slip (68 grams paper 7.3"x10" 100 sheets each pad)	Pad	0
15	Request for Photo state (68 grams paper 6.5:x4.5" 100 sheets each pad)	Pad	0
16	A.I.B. Claim Processing Sheet (68 grams paper 8.5"x13.5" 100 sheets each pad)	Pad	0
17	Medical Attendance Certificate (68 grams paper 8.2"x13" 100 sheets each pad double side printing)	Pad	0
18	Existence Certificate (F.I.B) (68 grams paper 8.5"x6.5" 100 sheets each pad)	Pad	0
19	Jevenal Report Form (68 grams paper 8.5"x13.5" 100 sheets each pad)	Pad	0
20	Personal Accidental Claim Form-B (68 grams paper 8.5"x13.5" 100 sheets each pad)	Pad	0
21	Certificate of Identification 68 grams paper 8.5:x13.5" 100 sheets each pad)	Pad	2
22	Proposal Register (68 grams paper 14"x 17.5" double side printing)	Sheet	1900
23	S.M. Commission Payment Voucher	Pad	0
24	Address Chain Advice (68 grams paper 9"x5.5" 100 sheets each pad)	Pad	0
25	Letter Head Large (80 grams VRG paper or equivalent 8.2"x12 100 sheets each pad)	Pad	65
26	Letter Head Medium (80 grams VRG paper or equivalent 8"x10" 100 sheets each pad)	Pad	35
27	J.V. Pad (68 grams paper 11"x12" 100 sheets each pad)	Pad	15
28	Agency Alteration Advice (68 grams paper 11.5"x9" 100 sheets each pad)	Pad	2
29	Re-Nomination Form (68 grams paper 9"x6" 100 sheets each pad)	Pad	0

Letter of Acceptance (M.E. Consent.) (68 grams paper 8.5"x13.5" 100 sheets each pad)	30	Alteration Advice (68 grams paper 10"x7.5" 100 sheets each pad)	Pad	0
33 Supplementary to Proposal (68 grams paper 8"x10" 100 sheets each pad)	31		Pad	55
P.H.S 15 (68 grams paper 5"x8" 100 sheets each pad)	32	Amendment to Proposal (68 grams paper 8:x10" 100 sheets each pad)	Pad	140
Signature Sign	33	Supplementary to Proposal (68 grams paper 8"x10" 100 sheets each pad)	Pad	8
Calculation & Data Sheet (68 grams paper 8.5"x13.5" 100 sheets each pad)	34	P.H.S 15 (68 grams paper 5"x8" 100 sheets each pad)	Pad	60
Field Form (Sawalnama) (68 grams paper 9"x12" 100 sheets per pad)	35	List of Endorse Policy (68 grams paper	Pad	0
Attendance Register Letter 39 D.C.S. Large (Renewal) (68 grams paper 11.5"x13" 100 sheets each pad 10 T.A. D.A. Bill (68 grams paper 15.5"x10" 100 sheets each pad) 10 Nomination Form (80 grams VRG paper or equivalent 9"x12" 100 sheets each pad two side printing) 11 printing) 12 Annual Statement by Employer (68 grams paper 8.5"x13.5" 100 sheets each pad) 13 Attendance Register 14 Second Reminder (68 grams paper 8.5"x11" 100 sheets each pad) 15 Pad 16 Re-Change Organization Memo (68 grams paper 9"x12" 100 sheets each pad) 16 Re-Change Organization (68 grams paper 9"x12" 100 sheets each pad) 17 Pad 18 Pad 19 Pad 19 Pad 10 Lowazmaat (68 grams paper 8.5"x11" 100 sheets each pad) 19 Pad 10 Lowazmaat (68 grams paper 8.5"x14" 100 sheets each pad) 10 Pad 11 Pad 12 Pad 13 Pad 14 Declaration Rull-II (68 grams paper 9"x12" 100 sheets each pad) 14 Declaration Rull-II (68 grams 13.5:x8.5" 100 sheets each pad) 15 Declaration Rull-II (68 grams paper 9"x11.5" 100 sheets each pad) 16 Pad 17 Pad 18 Declaration Rull-II (68 grams paper 9"x11.5" 100 sheets each pad) 18 Pad 19 Cheque Dishonor Note (68 grams paper 9"x11.5" 100 sheets each pad) 19 Pad 10 Cheque Dishonor Note (68 grams paper 9"x11.5" 100 sheets each pad) 10 Non Medical Proposal Form with Brief sheet (80 grams VRG paper or equivalent 5 pages both sides printing 8.5"x11.5" with slip 68 grams paper 9"x12" duplicate copy two color printing) 10 Non Medical Proposal Form with Brief sheet (80 grams VRG paper or equivalent 5 pages both sides printing 8.5"x11.5" with slip 68 grams paper 12"x12" duplicate copy two color printing) 17 Pad 18 Pad 19 Pad 10 Pad 10 Pad 10 Pad 11 Pad 11 Pad 11 Pad 12 Pad 13 D.C.S. Statement of Remittance (68 grams paper 12"x12" duplicate copy two color printing) 10 Pad 11 Pad 11 Pad 12 Pad 13 Pad 14 Pad 15 P.H.S. 36 (68 grams paper 6.5"x8.5" 100 sheets each pad) 10 Pad 11 Pad 12 Pad 13 Pad 14 Pad 15 P.H.S. 36 (68 grams paper 9"x12" 100 sheets each pad) 10 Pad 10 Pad 10 Pad 11 Pad 11 Pad 12	36	Calculation & Data Sheet (68 grams paper 8.5"x13.5" 100 sheets each pad)	Pad	0
D.C.S. Large (Renewal) (68 grams paper 11.5"x13" 100 sheets each pad	37	Field Form (Sawalnama) (68 grams paper 9"x12" 100 sheets per pad)	Pad	90
T.A.D.A.Bill (68 grams paper 15.5"x10" 100 sheets each pad) Nomination Form (80 grams VRG paper or equivalent 9"x12" 100 sheets each pad two side 1 printing) Annual Statement by Employer (68 grams paper 8.5"x13.5" 100 sheets each pad) Pad 44 Annual Statement by Employer (68 grams paper 8.5"x11" 100 sheets each pad) Pad 44 Second Reminder (68 grams paper 8.5"x11" 100 sheets each pad) Pad 45 Audit Observation Memo (68 grams paper 9"x12" 100 sheets each pad) Pad 46 Re-Change Organization (68 grams paper 7"x9" 100 sheets each pad) Pad 47 Lowazmaat (68 grams paper 8.5"x14" 100 sheets each pad) Pad 48 Beclaration Rull-II (68 grams paper 7"x9" 100 sheets each pad) Pad 49 Cheque Dishonor Note (68 grams paper 9"x11.5" 100 sheets each pad) Pad 60 Medical Proposal Form with Brief sheet (80 grams VRG paper or equivalent 6 pages both sides printing 8.5"x11.5" with slip 68 grams paper 10"x1.5" 100 sheets each pad) Pad 10 Solution Robert (88 grams paper 10"x1.5" 100 sheets each pad) Pad 10 Solution Robert (88 grams paper 10"x1.5" 100 sheets each pad) Pad 10 Solution Robert (88 grams paper 10"x1.5" 100 sheets each pad) Pad 10 Solution Robert (88 grams paper 10"x1.5" 100 sheets each pad) Pad 10 Solution Robert (88 grams paper 10"x1.5" 100 sheets each pad) Pad 10 Solution Robert (88 grams paper 10"x1.5" 100 sheets each pad) Pad 10 Solution Robert (88 grams paper 10"x1.5" 100 sheets each pad) Pad 10 Solution Robert (88 grams paper 10"x1.5" 100 sheets each pad) Pad 10 Solution Robert (88 grams paper 10"x1.5" 100 sheets each pad) Pad 10 Solution Robert (88 grams paper 10"x1.5" 100 sheets each pad) Pad 10 Solution Robert (88 grams paper 10"x1.5" 100 sheets each pad) Pad 10 Solution Robert (88 grams paper 10"x1.5" 100 sheets each pad) Pad 10 Solution Robert (88 grams paper 11.5"x1.5" 100 sheets each pad) Pad 10 Solution Robert (88 gr	38	Attendance Register Letter	Pad	0
Nomination Form (80 grams VRG paper or equivalent 9"x12" 100 sheets each pad two side printing) Attendance Register Attendance Register Pad Attendance Register Pad Audit Observation Memo (68 grams paper 8.5"x11" 100 sheets each pad) Pad Accord Reminder (68 grams paper 8.5"x11" 100 sheets each pad) Pad Re-Change Organization (68 grams paper 9"x12" 100 sheets each pad) Pad Accord Register Pad Re-Change Organization (68 grams paper 7"x9" 100 sheets each pad) Pad Accord Register Pad Accord Register Pad Re-Change Organization (68 grams paper 9"x12" 100 sheets each pad) Pad Accord Register Pad Re-Change Organization (68 grams paper 7"x9" 100 sheets each pad) Pad Beclaration Ruil-II (68 grams 13.5:x8.5" 100 sheets each pad) Pad Medical Proposal Form with Brief sheet (80 grams VRG paper or equivalent 6 pages both sides printing 8.5"x11.5" with slip 68 grams paper 8"x4.5") Non Medical Proposal Form with Brief sheet (80 grams VRG paper or equivalent 5 pages both sides printing 8.5"x11.5" with slip 68 grams paper 12"x12" duplicate copy two color printing 9.5"x11.5" with slip 68 grams paper 12"x12" duplicate copy two color printing 9.5"x11.5" with slip 68 grams paper 10"x15" 100 sheets each pad) Pad D.C.S. Statement of Remittance (68 grams paper 10"x15" 100 sheets each pad) Pad Pad Pad Form Service Service Service (86 grams paper 10"x15" 100 sheets each pad) Pad Pad D.P.O 06-A (68 grams paper 6.5"x5.5" 100 sheets each pad) Pad Accordination Register Pad Accordination R	39	D.C.S. Large (Renewal) (68 grams paper 11.5"x13" 100 sheets each pad	Pad	0
41 printing) 42 Annual Statement by Employer (68 grams paper 8.5"x13.5" 100 sheets each pad) 43 Attendance Register 44 Second Reminder (68 grams paper 8.5"x11" 100 sheets each pad) 45 Audit Observation Memo (68 grams paper 9"x12" 100 sheets each pad) 46 Re-Change Organization (68 grams paper 9"x12" 100 sheets each pad) 47 Lowazmaat (68 grams paper 8.5"x14" 100 sheets each pad) 48 Declaration Rull-II (68 grams 13.5:x8.5" 100 sheets each pad) 49 Cheque Dishonor Note (68 grams paper 9"x12" 100 sheets each pad) 49 Cheque Dishonor Note (68 grams paper 9"x11.5" 100 sheets each pad) 40 Pad 41 Lowazmaat (68 grams paper 9"x11.5" 100 sheets each pad) 41 Pad 42 Cheque Dishonor Note (68 grams paper 9"x1.5" 100 sheets each pad) 42 Pad 43 Attendance Roma With Brief sheet (80 grams VRG paper or equivalent 6 pages both sides printing 8.5"x11.5" with slip 68 grams paper 6"x4.5") 43 Non Medical Proposal Form with Brief sheet (80 grams VRG paper or equivalent 5 pages both sides printing 8.5"x11.5" with slip 68 grams paper 12"x12" duplicate copy two color printing 10 Pad 40 Commission Payment Voucher (68 grams paper 12"x12" duplicate copy two color printing 10 Pad 41 Commission Payment Voucher (68 grams paper 10"x15" 100 sheets each pad) 42 Pad 43 Attendance Roma Paper 9"x12" 100 sheets each pad) 44 Pad 45 Pad 46 Re-Change Advice (68 grams paper 10"x15" 100 sheets each pad) 46 Pad 47 Loren Pad 48 Declaration Payment Voucher (68 grams paper 10"x15" 100 sheets each pad) 49 Pad 40 Pad 41 Pad 42 Pad 43 Pad 44 Pad 45 Pad 46 Pad 47 Pad 47 Pad 48 Pad 48 Pad 49 Pad 40 Pad 40 Pad 41 Pad 41 Pad 41 Pad 42 Pad 43 Pad 44 Pad 45 Pad 46 Pad 47 Pad 47 Pad 48 Pad 48 Pad 49 Pad 40 Pad 40 Pad 40 Pad 40 Pad 41 Pad 41 Pad 41 Pad 42 Pad 43 Pad 44 Pad 45 Pad 46 Pad 47 Pad 48 Pad 48 Pad 48 Pad 49 Pad 40 Pad 40 Pad 40 Pad 40 Pad 41 Pad 41 Pad 41 Pad 42 Pad 43 Pad 44 Pad 44 Pad 45 Pad 46 Pad 47 Pad 48 Pad 48 Pad 48 Pad 48 Pad 49 Pad 40 Pad	40	T.A D.A Bill (68 grams paper 15.5"x10" 100 sheets each pad)	Pad	0
42 Annual Statement by Employer (68 grams paper 8.5"x13.5" 100 sheets each pad) 43 Attendance Register 44 Second Reminder (68 grams paper 8.5"x11" 100 sheets each pad) 45 Audit Observation Memo (68 grams paper 9"x12" 100 sheets each pad) 46 Re-Change Organization (68 grams paper 9"x12" 100 sheets each pad) 47 Lowazmaat (68 grams paper 8.5"x14" 100 sheets each pad) 48 Declaration Rull-II (68 grams 13.5:x8.5" 100 sheets each pad) 49 Cheque Dishonor Note (68 grams paper 9"x11.5" 100 sheets each pad) 40 Pad 41 Declaration Rull-II (68 grams 13.5:x8.5" 100 sheets each pad) 41 Pad 42 Cheque Dishonor Note (68 grams paper 9"x11.5" 100 sheets each pad) 42 Pad 43 Medical Proposal Form with Brief sheet (80 grams VRG paper or equivalent 6 pages both sides printing 8.5"x11.5" with slip 68 grams paper 6"x4.5") 43 No Medical Proposal Form with Brief sheet (80 grams VRG paper or equivalent 5 pages both sides printing 8.5"x11.5" with slip 68 grams 6"x4.5") 45 Area Manager Imprest Voucher (68 grams paper 12"x12" duplicate copy two color printing 9.5" 2.5" 2.5" 2.5" 2.5" 2.5" 2.5" 2.5" 2		Nomination Form (80 grams VRG paper or equivalent 9"x12" 100 sheets each pad two side		
Attendance Register 44 Second Reminder (68 grams paper 8.5"x11" 100 sheets each pad) 45 Audit Observation Memo (68 grams paper 9"x12" 100 sheets each pad) 46 Re-Change Organization (68 grams paper 7"x9" 100 sheets each pad) 47 Lowazmaat (68 grams paper 8.5"x14" 100 sheets each pad) 48 Declaration Rull-II (68 grams 13.5:x8.5" 100 sheets each pad) 49 Cheque Dishonor Note (68 grams paper 8"x13" 11.5" 100 sheets each pad) 40 Pad 41 Declaration Rull-II (68 grams 13.5:x8.5" 100 sheets each pad) 42 Cheque Dishonor Note (68 grams paper 9"x11.5" 100 sheets each pad) 43 Pad 44 Declaration Rull-II (68 grams 13.5:x8.5" 100 sheets each pad) 44 Pad 45 Pad 46 Re-Change Organization (68 grams paper 9"x12" 1.5" 100 sheets each pad) 46 Re-Chaque Dishonor Note (68 grams paper 9"x4.5") 47 Cheque Dishonor Note (68 grams paper 9"x4.5") 48 Declaration Rull-II (68 grams 13.5:x8.5" 100 sheets each pad) 49 Pad 40 Pad 40 Pad 41 Pad 42 Pad 45 Pad 46 Pad 46 Pad 47 Lowazmaat (68 grams 13.5:x8.5" 100 sheets each pad) 48 Declaration Rull-II (68 grams paper 6"x4.5") 50 printing 8.5"x11.5" with slip 68 grams paper 12"x12" duplicate copy two color printing 10 Pad 51 D.C.S. Statement of Remittance (68 grams paper 12"x12" duplicate copy two color printing 10 Pad 52 Area Manager Imprest Voucher (68 grams paper 12"x12" duplicate copy two color printing 10 Pad 53 D.C.S. Statement of Remittance (68 grams paper 12"x12" 100 sheets each pad) 54 Commission Payment Voucher (68 grams paper 10"x15" 100 sheets each pad) 55 P.H.S36 (68 grams paper 6.5"x8.5" 100 sheets each pad) 56 Field Medical Card (5.5"x10" Color card 57 D.P.O 06-A (68 grams paper 9"x12" 100 sheets each pad) 58 Service Zone Change Advice (68 grams paper 8.5"x13.5" 100 sheets each pad) 59 Revival Form (68 grams paper 1"x17.5") 60 Attendance Sheet (ledger paper 14"x17.5") 61 Claim Deptt. Calculation sheet (68 grams paper 8.5"x13.5" 100 sheets each pad) 62 Medical Bill New Business (68 grams paper 11.5"x9" 100 sheets each pad) 63 Inter Zone Current A/C	41	printing)	Pad	75
44 Second Reminder (68 grams paper 8.5"x11" 100 sheets each pad) 45 Audit Observation Memo (68 grams paper 9"x12" 100 sheets each pad) 46 Re-Change Organization (68 grams paper 7"x9" 100 sheets each pad) 47 Lowazmaat (68 grams paper 8.5"x14" 100 sheets each pad) 48 Declaration Rull-II (68 grams paper 8.5"x14" 100 sheets each pad) 49 Cheque Dishonor Note (68 grams paper 9"x11.5" 100 sheets each pad) 49 Cheque Dishonor Note (68 grams paper 9"x11.5" 100 sheets each pad) 49 Medical Proposal Form with Brief sheet (80 grams VRG paper or equivalent 6 pages both sides printing 8.5"x11.5" with slip 68 grams paper 6"x4.5") 50 Form 35' 51 Non Medical Proposal Form with Brief sheet (80 grams VRG paper or equivalent 5 pages both sides printing 8.5"x11.5" with slip 68 grams 6"x4.5") 52 Area Manager Imprest Voucher (68 grams paper 12"x12" duplicate copy two color printing) 53 D.C.S. Statement of Remittance (68 grams paper 12"x12" duplicate copy two color printing) 54 Commission Payment Voucher (68 grams paper 10"x15" 100 sheets each pad) 55 P.H.S 36 (68 grams paper 6.5"x8.5" 100 sheets each pad) 56 Field Medical Card (5.5"x10" Color card) 57 D.P.O 06-A (68 grams paper 9"x12" 100 sheets each pad) 58 Service Zone Change Advice (68 grams paper 9.5"x6" 100 sheets each pad) 59 Revival Form (68 grams paper 6"x9" 100 sheets each pad) 60 Attendance Sheet (ledger paper 14"x17.5") 61 Claim Deptt. Calculation sheet (68 grams paper 8.5"x13.5" 100 sheets each pad) 62 Medical Bill New Business (68 grams paper 11.5"x9" 100 sheets each pad) 63 Inter Zone Current A/C Statement (68 grams paper) 64 Payment Voucher (68 grams paper 11"x9" with green color printing 100 sheets each pad) 65 Application for Renewal (68 grams paper 11.5"y9" with green color printing 100 sheets each pad) 66 Medical Attendance Certificate (68 grams paper 100 sheets each pad) 70 Pad 60 Medical Attendance Certificate (68 grams paper 11.5"y9" with green color printing 100 sheets each pad) 71 Pad 60 Medical Attendance Certificate (68 grams paper 11.	42	Annual Statement by Employer (68 grams paper 8.5"x13.5" 100 sheets each pad)	Pad	45
45 Audit Observation Memo (68 grams paper 9"x12" 100 sheets each pad) 46 Re-Change Organization (68 grams paper 7"x9" 100 sheets each paper) 47 Lowazmaat (68 grams paper 8.5"x14" 100 sheets each pad) 48 Declaration Rull-II (68 grams 13.5:x8.5" 100 sheets each pad) 49 Cheque Dishonor Note (68 grams paper 9"x11.5" 100 sheets each pad) 49 Cheque Dishonor Note (68 grams paper 9"x11.5" 100 sheets each pad) 40 Medical Proposal Form with Brief sheet (80 grams VRG paper or equivalent 6 pages both sides printing 8.5"x11.5" with slip 68 grams paper 6"x4.5") 51 Non Medical Proposal Form with Brief sheet (80 grams VRG paper or equivalent 5 pages both sides printing 8.5"x11.5" with slip 68 grams paper 12"x12" duplicate copy two color printing 9.5"x11.5" with slip 68 grams paper 12"x12" duplicate copy two color printing 9.5"x11.5" with slip 68 grams paper 12"x12" duplicate copy two color printing 9.5" Pad 2.5 Area Manager Imprest Voucher (68 grams paper 12"x9" 100 sheets each pad) 52 Area Manager Imprest Voucher (68 grams paper 10"x15" 100 sheets each pad) 53 D.C.S. Statement of Remittance (68 grams paper 10"x15" 100 sheets each pad) 54 Commission Payment Voucher (68 grams paper 10"x15" 100 sheets each pad) 55 P.H.S 36 (68 grams paper 6.5"x8.5" 100 sheets each pad) 66 Field Medical Card (5.5"x10" Color card) 67 D.P.O 06-A (68 grams paper 9"x12" 100 sheets each pad) 68 Service Zone Change Advice (68 grams paper 9.5"x6" 100 sheets each pad) 69 Revival Form (68 grams paper 6"x9" 100 sheets each pad) 60 Attendance Sheet (ledger paper 14"x17.5") 61 Claim Deptt. Calculation sheet (68 grams paper 11.5"x9" 100 sheets each pad) 62 Medical Bill New Business (68 grams paper 11.5"x9" 100 sheets each pad) 63 Inter Zone Current A/C Statement (68 grams paper 10 sheets each pad) 64 Payment Voucher (68 grams paper 11"x9" with green color printing 100 sheets each pad) 65 Application for Renewal (68 grams paper 10 sheets each pad) 66 Medical Attendance Certificate (68 grams paper 10 sheets each pad) 67 Office File Cover	43		Pad	0
46Re-Change Organization (68 grams paper 7"x9" 100 sheets each paper)Pad47Lowazmaat (68 grams paper 8.5"x14" 100 sheets each pad)Pad48Declaration Rull-II (68 grams 13.5:x8.5" 100 sheets each pad)Pad49Cheque Dishonor Note (68 grams paper 9"x11.5" 100 sheets each pad)Pad50Medical Proposal Form with Brief sheet (80 grams VRG paper or equivalent 6 pages both sides printing 8.5"x11.5" with slip 68 grams paper 6"x4.5")Form51Non Medical Proposal Form with Brief sheet (80 grams VRG paper or equivalent 5 pages both sides printing 8.5"x11.5" with slip 68 grams 6"x4.5")Form52Area Manager Imprest Voucher (68 grams paper 12"x12" duplicate copy two color printing)Pad53D.C.S. Statement of Remittance (68 grams paper 12"x9" 100 sheets each pad)Pad54Commission Payment Voucher (68 grams paper 10"x15" 100 sheets each pad)Pad55P.H.S. 36 (68 grams paper 6.5"x8.5" 100 sheets each pad)Pad56Field Medical Card (5.5"x10" Color card)Sheet57D.P.O 06-A (68 grams paper 9"x12" 100 sheets each pad)Pad58Service Zone Change Advice (68 grams paper 9.5"x6" 100 sheets each pad)Pad59Revival Form (68 grams paper 6"x9" 100 sheets each pad)Pad60Attendance Sheet (ledger paper 14"x17.5")Sheet61Claim Deptt. Calculation sheet (68 grams paper 8.5"x13.5" 100 sheets each pad)Pad62Medical Bill New Business (68 grams paper 11.5"x9" 100 sheets each pad)Pad63Inter Zone Current A/C Statement (68 grams paper 10" sheets each pa	44	Second Reminder (68 grams paper 8.5"x11" 100 sheets each pad)	Pad	2
47 Lowazmaat (68 grams paper 8.5"x14" 100 sheets each pad) 48 Declaration Rull-II (68 grams 13.5:x8.5" 100 sheets each pad) 49 Cheque Dishonor Note (68 grams paper 9"x11.5" 100 sheets each pad) 49 Medical Proposal Form with Brief sheet (80 grams VRG paper or equivalent 6 pages both sides printing 8.5"x11.5" with slip 68 grams paper 6"x4.5") 50 Printing 8.5"x11.5" with slip 68 grams paper 6"x4.5") 51 Non Medical Proposal Form with Brief sheet (80 grams VRG paper or equivalent 5 pages both sides printing 8.5"x11.5" with slip 68 grams paper 12"x12" duplicate copy two color printing) 52 Area Manager Imprest Voucher (68 grams paper 12"x12" duplicate copy two color printing) 53 D.C.S. Statement of Remittance (68 grams paper 12"x12" duplicate copy two color printing) 54 Commission Payment Voucher (68 grams paper 12"x12" 100 sheets each pad) 55 P.H.S 36 (68 grams paper 6.5"x8.5" 100 sheets each pad) 56 Field Medical Card (5.5"x10" Color card) 57 D.P.O 06-A (68 grams paper 9"x12" 100 sheets each pad) 58 Service Zone Change Advice (68 grams paper 9.5"x6" 100 sheets each pad) 59 Revival Form (68 grams paper 6"x9" 100 sheets each pad) 60 Attendance Sheet (ledger paper 14"x17.5") 61 Claim Deptt. Calculation sheet (68 grams paper 11.5"x9" 100 sheets each pad) 62 Medical Bill New Business (68 grams paper 11.5"x9" 100 sheets each pad) 63 Inter Zone Current A/C Statement (68 grams paper 100 sheets each pad) 64 Payment Voucher (68 grams paper 11.5"x9" 100 sheets each pad) 65 Application for Renewal (68 grams paper 11.5"x9" 100 sheets each pad) 66 Medical Attendance Certificate (68 grams paper 11.5"x9" 100 sheets each pad) 67 Office File Cover (As per specimen) 68 Brown Envelopes File Size (Century paper or equivalent 12.5"x10") 69 Brown Envelopes File Size (Century paper or equivalent 15.5"x12") 70 Brown Envelopes Large (Century paper or equivalent 15.5"x12") 70 Brown Envelopes Large (Century paper or equivalent 17.5"x14")	45		Pad	6
Declaration Rull-II (68 grams 13.5:x8.5" 100 sheets each pad) Pad Cheque Dishonor Note (68 grams paper 9"x11.5" 100 sheets each pad) Medical Proposal Form with Brief sheet (80 grams VRG paper or equivalent 6 pages both sides printing 8.5"x11.5" with slip 68 grams paper 6"x4.5") Non Medical Proposal Form with Brief sheet (80 grams VRG paper or equivalent 5 pages both sides printing 8.5"x11.5" with slip 68 grams fixed (80 grams VRG paper or equivalent 5 pages both sides printing 8.5"x11.5" with slip 68 grams grams 6"x4.5") Form 69: 152 Area Manager Imprest Voucher (68 grams paper 12"x12" duplicate copy two color printing) Pad 153 D.C.S. Statement of Remittance (68 grams paper 12"x12" duplicate copy two color printing) Pad 154 Commission Payment Voucher (68 grams paper 12"x12" 100 sheets each pad) Pad 155 P.H.S 36 (68 grams paper 6.5"x8.5" 100 sheets each pad) Pad 165 Field Medical Card (5.5"x10" Color card) Pad 176 Field Medical Card (5.5"x10" Color card) Pad 177 D.P.O 06-A (68 grams paper 9"x12" 100 sheets each pad) Pad 187 Service Zone Change Advice (68 grams paper 9.5"x6" 100 sheets each pad) Pad 188 Service Zone Change Advice (68 grams paper 9.5"x6" 100 sheets each pad) Pad 199 Revival Form (68 grams paper 14"x17.5") Sheet 100 Sheets (64 grams paper 14"x17.5") Sheet 101 Claim Deptt. Calculation sheet (68 grams paper 8.5"x13.5" 100 sheets each pad) Pad 102 Medical Bill New Business (68 grams paper 11.5"x9" 100 sheets each pad) Pad 103 Inter Zone Current A/C Statement (68 grams paper 100 sheets each pad) Pad 104 Payment Voucher (68 grams paper 11"x9" with green color printing 100 sheets each pad) Pad 105 Application for Renewal (68 grams paper 100 sheets each pad) Pad 106 Medical Attendance Certificate (68 grams paper 100 sheets each pad) Pad 107 Office File Cover (As per specimen) Pad 108 Brown Envelopes Policy Bond size (century paper or equivalent 12.5"x10") No 200 Brown Envelopes Policy Bond size (Century paper or equivalent 15.5"x12") No 400 Brown Envelopes Larg	46	Re-Change Organization (68 grams paper 7"x9" 100 sheets each paper)	Pad	3
Cheque Dishonor Note (68 grams paper 9"x11.5" 100 sheets each pad)	47	Lowazmaat (68 grams paper 8.5"x14" 100 sheets each pad)	Pad	0
Medical Proposal Form with Brief sheet (80 grams VRG paper or equivalent 6 pages both sides printing 8.5"x11.5" with slip 68 grams paper 6"x4.5") Form 350 Non Medical Proposal Form with Brief sheet (80 grams VRG paper or equivalent 5 pages both sides printing 8.5"x11.5" with slip 68 grams 6"x4.5") Salage printing 8.5"x11.5" with slip 68 grams 6"x4.5") Leave Manager Imprest Voucher (68 grams paper 12"x12" duplicate copy two color printing) Pad 1 D.C.S. Statement of Remittance (68 grams paper 12"x9" 100 sheets each pad) Pad 2 Commission Payment Voucher (68 grams paper 12"x15" 100 sheets each pad) Pad 1 D.C.S. Statement of Remittance (68 grams paper 12"x15" 100 sheets each pad) Pad 1 D.C.S. Statement of Remittance (68 grams paper 10"x15" 100 sheets each pad) Pad 2 D.C.S. Statement of Remittance (68 grams paper 10"x15" 100 sheets each pad) Pad 1 D.C.S. Statement of Remittance (68 grams paper 10"x15" 100 sheets each pad) Pad 2 D.C.S. Statement (6.6" grams paper 10"x15" 100 sheets each pad) Pad 3 D.C.S. Statement (6.5"x10" Color card) Pad 4 Service Zone Change Advice (68 grams paper 9"x12" 100 sheets each pad) Pad 6 Service Zone Change Advice (68 grams paper 9"x16" 100 sheets each pad) Pad 6 Attendance Sheet (ledger paper 14"x17.5") Sheet 6 Claim Deptt. Calculation sheet (68 grams paper 8.5"x13.5" 100 sheets each pad) Pad 6 Medical Bill New Business (68 grams paper 11.5"x9" 100 sheets each pad) Pad 6 Payment Voucher (68 grams paper 11"x9" with green color printing 100 sheets each pad) Pad 6 Application for Renewal (68 grams paper 8"x13" both side printing 100 sheets each pad) Pad 6 Medical Attendance Certificate (68 grams paper 10"x13" both side printing 100 sheets each pad) Pad 6 Medical Attendance Certificate (68 grams paper 10"x13" both side printing 100 sheets each pad) Pad 6 Medical Pater Advice (68 grams paper 10"x13" both side printing 100 sheets each pad) Pad 6 Medical Sill Remeable (68 grams paper 10"x13" both side printing 100 sheets each pad) Pad 6 Medical Sill Remeable (68 grams pap	48	Declaration Rull-II (68 grams 13.5:x8.5" 100 sheets each pad)	Pad	50
Solution Sci Single Sci Single Singl	49	Cheque Dishonor Note (68 grams paper 9"x11.5" 100 sheets each pad)	Pad	0
sides printing 8.5"x11.5" with slip 68 grams 6"x4.5") 52 Area Manager Imprest Voucher (68 grams paper 12"x12" duplicate copy two color printing) 53 D.C.S. Statement of Remittance (68 grams paper 12"x9" 100 sheets each pad) 54 Commission Payment Voucher (68 grams paper 10"x15" 100 sheets each pad) 55 P.H.S 36 (68 grams paper 6.5"x8.5" 100 sheets each pad) 56 Field Medical Card (5.5"x10" Color card) 57 D.P.O 06-A (68 grams paper 9"x12" 100 sheets each pad) 58 Service Zone Change Advice (68 grams paper 9.5"x6" 100 sheets each pad) 59 Revival Form (68 grams paper 6"x9" 100 sheets each pad) 60 Attendance Sheet (ledger paper 14"x17.5") 61 Claim Deptt. Calculation sheet (68 grams paper 8.5"x13.5" 100 sheets each pad) 62 Medical Bill New Business (68 grams paper 11.5"x9" 100 sheets each pad) 63 Inter Zone Current A/C Statement (68 grams paper) 64 Payment Voucher (68 grams paper 11"x9" with green color printing 100 sheets each pad) 65 Application for Renewal (68 grams paper 8"x13" both side printing 100 sheets each pad) 66 Medical Attendance Certificate (68 grams paper 100 sheets each pad) 67 Office File Cover (As per specimen) 68 Brown Envelopes Policy Bond size (century paper or equivalent 12.5"x10") No 44 70 Brown Envelops Large Size (Century paper or equivalent 15.5"x12") No 44	50	· · · · · · · · · · · · · · · · · · ·	Form	35000
Area Manager Imprest Voucher (68 grams paper 12"x12" duplicate copy two color printing) D.C.S. Statement of Remittance (68 grams paper 12"x9" 100 sheets each pad) Pad 22 Commission Payment Voucher (68 grams paper 10"x15" 100 sheets each pad) Pad 15 P.H.S 36 (68 grams paper 6.5"x8.5" 100 sheets each pad) Pad 26 Field Medical Card (5.5"x10" Color card) Sheet 57 D.P.O 06-A (68 grams paper 9"x12" 100 sheets each pad) Pad 68 Service Zone Change Advice (68 grams paper 9.5"x6" 100 sheets each pad) Pad 69 Revival Form (68 grams paper 6"x9" 100 sheets each pad) Pad 60 Attendance Sheet (ledger paper 14"x17.5") Sheet 61 Claim Deptt. Calculation sheet (68 grams paper 8.5"x13.5" 100 sheets each pad) Pad 62 Medical Bill New Business (68 grams paper 11.5"x9" 100 sheets each pad) Pad 63 Inter Zone Current A/C Statement (68 grams paper) Pad 64 Payment Voucher (68 grams paper 11"x9" with green color printing 100 sheets each pad) Pad 65 Application for Renewal (68 grams paper 8"x13" both side printing 100 sheets each pad) Pad 66 Medical Attendance Certificate (68 grams paper 100 sheets each pad) Pad 67 Office File Cover (As per specimen) Fad 68 Brown Envelopes Policy Bond size (century paper or equivalent 12.5"x10") No 44 Promatical Sill New Envelopes Size (Century paper or equivalent 15.5"x12") No 44	51		Form	69500
D.C.S. Statement of Remittance (68 grams paper 12"x9" 100 sheets each pad) Pad 2 Commission Payment Voucher (68 grams paper 10"x15" 100 sheets each pad) Pad 1 Pad 2 P.H.S 36 (68 grams paper 6.5"x8.5" 100 sheets each pad) Pad 5 P.H.S 36 (68 grams paper 6.5"x8.5" 100 sheets each pad) Pad 6 Field Medical Card (5.5"x10" Color card) Sheet 5 D.P.O 06-A (68 grams paper 9"x12" 100 sheets each pad) Pad 6 Service Zone Change Advice (68 grams paper 9.5"x6" 100 sheets each pad) Pad 6 Revival Form (68 grams paper 6"x9" 100 sheets each pad) Pad 6 Attendance Sheet (ledger paper 14"x17.5") Sheet 6 Claim Deptt. Calculation sheet (68 grams paper 8.5"x13.5" 100 sheets each pad) Pad 6 Medical Bill New Business (68 grams paper 11.5"x9" 100 sheets each pad) Pad 6 Application for Renewal (68 grams paper 11"x9" with green color printing 100 sheets each pad) Pad 6 Medical Attendance Certificate (68 grams paper 100 sheets each pad) Pad 6 Medical Attendance Certificate (68 grams paper 100 sheets each pad) Pad 6 Medical Attendance Certificate (68 grams paper 100 sheets each pad) Pad 6 Medical Attendance Certificate (68 grams paper 100 sheets each pad) Pad 6 Medical Attendance Certificate (68 grams paper 100 sheets each pad) Pad 6 Medical Attendance Certificate (68 grams paper 100 sheets each pad) Pad 6 Medical Sill New Paper Sille Size (Century paper or equivalent 12.5"x10") No 44 Prown Envelops File Size (Century paper or equivalent 15.5"x12") No 44 Prown Envelops Large Size (Century paper or equivalent 17.5"x14")	52	· · · · · · · · · · · · · · · · · · ·	Pad	15
54 Commission Payment Voucher (68 grams paper 10"x15" 100 sheets each pad) 55 P.H.S 36 (68 grams paper 6.5"x8.5" 100 sheets each pad) 56 Field Medical Card (5.5"x10" Color card) 57 D.P.O 06-A (68 grams paper 9"x12" 100 sheets each pad) 58 Service Zone Change Advice (68 grams paper 9.5"x6" 100 sheets each pad) 59 Revival Form (68 grams paper 6"x9" 100 sheets each pad) 60 Attendance Sheet (ledger paper 14"x17.5") 61 Claim Deptt. Calculation sheet (68 grams paper 8.5"x13.5" 100 sheets each pad) 62 Medical Bill New Business (68 grams paper 11.5"x9" 100 sheets each pad) 63 Inter Zone Current A/C Statement (68 grams paper) 64 Payment Voucher (68 grams paper 11"x9" with green color printing 100 sheets each pad) 65 Application for Renewal (68 grams paper 8"x13" both side printing 100 sheets each pad) 66 Medical Attendance Certificate (68 grams paper 100 sheets each pad) 67 Office File Cover (As per specimen) 68 Brown Envelopes Policy Bond size (century paper or equivalent 12.5"x12") No 44 70 Brown Envelops Large Size (Century paper or equivalent 17.5"x14") No 44			Pad	25
55 P.H.S 36 (68 grams paper 6.5"x8.5" 100 sheets each pad) 56 Field Medical Card (5.5"x10" Color card) 57 D.P.O 06-A (68 grams paper 9"x12" 100 sheets each pad) 58 Service Zone Change Advice (68 grams paper 9.5"x6" 100 sheets each pad) 59 Revival Form (68 grams paper 6"x9" 100 sheets each pad) 60 Attendance Sheet (ledger paper 14"x17.5") 61 Claim Deptt. Calculation sheet (68 grams paper 8.5"x13.5" 100 sheets each pad) 62 Medical Bill New Business (68 grams paper 11.5"x9" 100 sheets each pad) 63 Inter Zone Current A/C Statement (68 grams paper) 64 Payment Voucher (68 grams paper 11"x9" with green color printing 100 sheets each pad) 65 Application for Renewal (68 grams paper 8"x13" both side printing 100 sheets each pad) 66 Medical Attendance Certificate (68 grams paper 100 sheets each pad) 67 Office File Cover (As per specimen) 68 Brown Envelopes Policy Bond size (century paper or equivalent 12.5"x12") 70 Brown Envelops Large Size (Century paper or equivalent 17.5"x14") No 44	-		1	15
56Field Medical Card (5.5"x10" Color card)Sheet5557D.P.O 06-A (68 grams paper 9"x12" 100 sheets each pad)Pad658Service Zone Change Advice (68 grams paper 9.5"x6" 100 sheets each pad)Pad659Revival Form (68 grams paper 6"x9" 100 sheets each pad)Pad660Attendance Sheet (ledger paper 14"x17.5")Sheet661Claim Deptt. Calculation sheet (68 grams paper 8.5"x13.5" 100 sheets each pad)Pad662Medical Bill New Business (68 grams paper 11.5"x9" 100 sheets each pad)Pad663Inter Zone Current A/C Statement (68 grams paper)Pad664Payment Voucher (68 grams paper 11"x9" with green color printing 100 sheets each pad)Pad665Application for Renewal (68 grams paper 8"x13" both side printing 100 sheets each pad)Pad666Medical Attendance Certificate (68 grams paper 100 sheets each pad)Pad667Office File Cover (As per specimen)file3068Brown Envelopes Policy Bond size (century paper or equivalent 12.5"x10")No4070Brown Envelops Large Size (Century paper or equivalent 17.5"x14")No40	—	, , ,	Pad	5
57 D.P.O 06-A (68 grams paper 9"x12" 100 sheets each pad) 58 Service Zone Change Advice (68 grams paper 9.5"x6" 100 sheets each pad) 59 Revival Form (68 grams paper 6"x9" 100 sheets each pad) 60 Attendance Sheet (ledger paper 14"x17.5") 61 Claim Deptt. Calculation sheet (68 grams paper 8.5"x13.5" 100 sheets each pad) 62 Medical Bill New Business (68 grams paper 11.5"x9" 100 sheets each pad) 63 Inter Zone Current A/C Statement (68 grams paper) 64 Payment Voucher (68 grams paper 11"x9" with green color printing 100 sheets each pad) 65 Application for Renewal (68 grams paper 8"x13" both side printing 100 sheets each pad) 66 Medical Attendance Certificate (68 grams paper 100 sheets each pad) 67 Office File Cover (As per specimen) 68 Brown Envelopes Policy Bond size (century paper or equivalent 12.5"x10") 69 Brown Envelops Large Size (Century paper or equivalent 15.5"x12") No 44	-		1	550
Service Zone Change Advice (68 grams paper 9.5"x6" 100 sheets each pad) Pad (6	—			0
59Revival Form (68 grams paper 6"x9" 100 sheets each pad)Pad660Attendance Sheet (ledger paper 14"x17.5")Sheet661Claim Deptt. Calculation sheet (68 grams paper 8.5"x13.5" 100 sheets each pad)Pad662Medical Bill New Business (68 grams paper 11.5"x9" 100 sheets each pad)Pad663Inter Zone Current A/C Statement (68 grams paper)Pad664Payment Voucher (68 grams paper 11"x9" with green color printing 100 sheets each pad)Pad665Application for Renewal (68 grams paper 8"x13" both side printing 100 sheets each pad)Pad666Medical Attendance Certificate (68 grams paper 100 sheets each pad)Pad667Office File Cover (As per specimen)file3068Brown Envelopes Policy Bond size (century paper or equivalent 12.5"x10")No2069Brown Envelops File Size (Century paper or equivalent 15.5"x12")No4070Brown Envelops Large Size (Century paper or equivalent 17.5"x14")No40	-	, , ,	1	0
60 Attendance Sheet (ledger paper 14"x17.5") 61 Claim Deptt. Calculation sheet (68 grams paper 8.5"x13.5" 100 sheets each pad) 62 Medical Bill New Business (68 grams paper 11.5"x9" 100 sheets each pad) 63 Inter Zone Current A/C Statement (68 grams paper) 64 Payment Voucher (68 grams paper 11"x9" with green color printing 100 sheets each pad) 65 Application for Renewal (68 grams paper 8"x13" both side printing 100 sheets each pad) 66 Medical Attendance Certificate (68 grams paper 100 sheets each pad) 67 Office File Cover (As per specimen) 68 Brown Envelopes Policy Bond size (century paper or equivalent 12.5"x10") 69 Brown Envelops File Size (Century paper or equivalent 15.5"x12") No 40 No	-		1	0
Claim Deptt. Calculation sheet (68 grams paper 8.5"x13.5" 100 sheets each pad) Pad Medical Bill New Business (68 grams paper 11.5"x9" 100 sheets each pad) Pad Inter Zone Current A/C Statement (68 grams paper) Pad Pad Pad Pad Pad Pad Pad Pa	—	, , , , , , , , , , , , , , , , , , ,	Sheet	0
62Medical Bill New Business (68 grams paper 11.5"x9" 100 sheets each pad)Pad663Inter Zone Current A/C Statement (68 grams paper)Pad664Payment Voucher (68 grams paper 11"x9" with green color printing 100 sheets each pad)Pad665Application for Renewal (68 grams paper 8"x13" both side printing 100 sheets each pad)Pad666Medical Attendance Certificate (68 grams paper 100 sheets each pad)Pad667Office File Cover (As per specimen)file3068Brown Envelopes Policy Bond size (century paper or equivalent 12.5"x10")No2069Brown Envelops File Size (Century paper or equivalent 15.5"x12")No4070Brown Envelops Large Size (Century paper or equivalent 17.5"x14")No40	61	Claim Deptt. Calculation sheet (68 grams paper 8.5"x13.5" 100 sheets each pad)	1	0
63Inter Zone Current A/C Statement (68 grams paper)Pad664Payment Voucher (68 grams paper 11"x9" with green color printing 100 sheets each pad)Pad665Application for Renewal (68 grams paper 8"x13" both side printing 100 sheets each pad)Pad666Medical Attendance Certificate (68 grams paper 100 sheets each pad)Pad667Office File Cover (As per specimen)file3068Brown Envelopes Policy Bond size (century paper or equivalent 12.5"x10")No2069Brown Envelops File Size (Century paper or equivalent 15.5"x12")No4370Brown Envelops Large Size (Century paper or equivalent 17.5"x14")No44	62	· · · · · · · · · · · · · · · · · · ·	Pad	0
64 Payment Voucher (68 grams paper 11"x9" with green color printing 100 sheets each pad) 65 Application for Renewal (68 grams paper 8"x13" both side printing 100 sheets each pad) 66 Medical Attendance Certificate (68 grams paper 100 sheets each pad) 67 Office File Cover (As per specimen) 68 Brown Envelopes Policy Bond size (century paper or equivalent 12.5"x10") 69 Brown Envelops File Size (Century paper or equivalent 15.5"x12") 70 Brown Envelops Large Size (Century paper or equivalent 17.5"x14") No 44	63	\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \	Pad	0
65 Application for Renewal (68 grams paper 8"x13" both side printing 100 sheets each pad) 66 Medical Attendance Certificate (68 grams paper 100 sheets each pad) 67 Office File Cover (As per specimen) 68 Brown Envelopes Policy Bond size (century paper or equivalent 12.5"x10") 69 Brown Envelops File Size (Century paper or equivalent 15.5"x12") 70 Brown Envelops Large Size (Century paper or equivalent 17.5"x14") No 44	64	Payment Voucher (68 grams paper 11"x9" with green color printing 100 sheets each pad)	Pad	65
66 Medical Attendance Certificate (68 grams paper 100 sheets each pad) 67 Office File Cover (As per specimen) 68 Brown Envelopes Policy Bond size (century paper or equivalent 12.5"x10") 69 Brown Envelops File Size (Century paper or equivalent 15.5"x12") No 43 70 Brown Envelops Large Size (Century paper or equivalent 17.5"x14") No 44	65			60
67 Office File Cover (As per specimen) file 30 68 Brown Envelopes Policy Bond size (century paper or equivalent 12.5"x10") No 20 69 Brown Envelops File Size (Century paper or equivalent 15.5"x12") No 43 70 Brown Envelops Large Size (Century paper or equivalent 17.5"x14") No 44	—		1	1
68 Brown Envelopes Policy Bond size (century paper or equivalent 12.5"x10") No 20 69 Brown Envelops File Size (Century paper or equivalent 15.5"x12") No 40 70 Brown Envelops Large Size (Century paper or equivalent 17.5"x14") No 40	—	, , , , , , , , , , , , , , , , , , , ,	file	300
69 Brown Envelops File Size (Century paper or equivalent 15.5"x12") No 43 70 Brown Envelops Large Size (Century paper or equivalent 17.5"x14") No 46	—			2000
70 Brown Envelops Large Size (Century paper or equivalent 17.5"x14") No 40	—			435
	-		1	400
THE PROPERTY OF THE CONTROL OF THE C	71	Brown Envelops 5 x 11 (Century paper or equivalent 5x11")	No	7000
	-			8000
			1	5

74	Suspense Payment Voucher (68 grams paper 12"x9" 100 sheets each pad)	Pad	6
75	Commission Payment Voucher SO (68 grams paper 12 x 9 100 sheets each pad)	Pad	0
76	Policy File Cover (350 grams Zaman Card or equivalent)	file	40000
77	Loan Assignment Register (68 grams paper 9"x12" 100 sheets each pad)	Pad	3
78	Window Envelops (21mm x 15 mm)	No	90000
79	P.S. Non Medical (80 grams VRG paper or equivalent 4 pages printing)	Sheet	8000
80	P.S. Medical (80 grams VRG paper or equivalent 4 pages printing	Sheet	4000
81	Comparative Statement Revival (68 grams paper 8"x 13" 100 sheets each pad)	Pad	75
82	Medical Expenses Card (Al-Baster or equivalent 250 grams card 17"x11")	Sheet	450
83	Application for Registration SO,SM Fresh (68 grams paper 3 pages printing 50 sets each pad)	Pad	60
84	Death Claim Processing Sheet (68 grams paper 9"x11.5" 100 sheets each pad)	Pad	0
85	Annexure " C " (68 grams paper 7"x8.5" 100 sheets each pad)	Pad	30
86	Policy Loan Processing Sheet (68 grams 8.5"x13.5" 100 sheets each pad)	Pad	6
87	Loan Application Form (68 grams paper 8.5"x13.5" 100 sheets each pad)	Pad	30
88	Leave Card (Al-Baster or equivalent 250 grams card 11.5"x9.5")	Sheet	0
89	Policy Brief Sheet (80 grams VRG paper or equivalent 5 pages both side printing)	Sheet	25000
90	P.R.Book Fresh Sahiwal (68 grams paper with 3 carbon less copy 4 colors pages each set 4 pages 50 sets each book)	Book	150
91	P.R.Book Renewal Sahiwal (68 grams paper with 3 carbon less copy 4 colors pages each set 4 pages 50 sets each book	Book	140
92	P.R.Book Fresh Okara (68 grams paper with 3 carbon less copy 4 colors pages each set 4 pages 50 sets each book	Book	150
93	P.R.Book Renewal Okara (68 grams paper with 3 carbon less copy 4 colors pages each set 4 pages 50 sets each book	Book	200
94	P.R.Book Haroonabad Fresh (68 grams paper with 3 carbon less copy 4 colors pages each set 4 pages 50 sets each book)	Book	200
95	P.R.Book Haroonabad Renewal (68 grams paper with 3 carbon less copy 4 colors pages each set 4 pages 50 sets each book	Book	200
96	B.M.Book U.B.L (68 grams 6"x8.5" with 3 carbon copy 3 colors pages 4 pages each set 50 sets each book	Book	200
97	Budget Register sheets (68 grams paper 12"x12")	Sheet	500
98	Status Change Advice (68 grams paper 9"x5.5" 100 sheets each pad)	Pad	0
99	Declaration N.D Form (68 grams paper 7.5"x10" 100 sheets each pad)	Pad	60
100	Calculation Sheet Sp.Rev.Auto Paid (68 grams paper)	Pad	0
101	D.P.O -4 Letter (68 grams paper 9"x12" 100 sheets each pad)	Pad	0
102	Covering Letter Death Claim F-B (68 grams paper 9"x11" 100 sheets each pad)	Pad	2
103	Received This F.I.B Claim Form (68 grams paper 8.5"x7" 100 sheets each pad)	Pad	0
104	Pre-Audit Processing Sheet (68 grams paper 15"x13.5" 100 sheets each pad)	Pad	6
105	Death Claim J.V. (68 grams paper 11.5"x12" 100 sheets each pad)	Pad	0
106	Area Manager Inspection Report (68 grams paper 7.5"x10" both sides printing 100 sheets each pad)	Pad	0
107	A.M. Confidential Report (68 grams paper 7.5"x10" both sides printing 100 sheets each pad)	Pad	75
108	D.G.H (68 grams paper 9"x12" 100 sheets each pad)	Pad	100
109	Zakkat Collection Report (68 grams paper 4 pages printing 9"x10.5" 100 sheets each pad)	Pad	0
110	Maturity Claim Check List (68 grams paper 5"x7.5" 100 sheets each pad)	Pad	0
111	Under Tacking of NIC (68 grams paper 8"x6" 100 sheets each pad)	Pad	0
112	Payment Voucher Small	Pad	0
112			

	Cheque Payment Register (80 grams VRG paper or equivalent 13.5"x 17" with two side printing		
114		Pad	0
115	Attendance Sheet A.M. (Ledger paper 14"x9")	Sheet	125
116	Loan Receiving Form DV (68 grams 9" 10.5" 100 sheets each pad)	Pad	8
117	PHS-36 (A) FIB Covering Letter	Pad	0
118	PHS-36 (C) FIB Covering Letter	Pad	0
119	PHS-36 (B) FIB Covering Letter	Pad	0
120	Declaration Issue Duplicate Policy (68 grams paper 8"x13.5" 100 sheets each pad)	Pad	0
121	Calculation sheet F.I.B (68 grams paper 100 sheets each pad 8"x13.5")	Pad	0
122	Officer Medical Book	Pad	0
123	Policy File Card (250 grams 13"x9.5" both side printing)	Sheet	2000
124	Debit Credit Note (68 grams paper 8.5"x11.5" 100 sheets each pad)	Pad	0
125	Bank Schedule (68 grams paper with duplicate copy ledger paper 12"x9")	Pad	10
126	Imprest Entry Register (As per specimen)	Regis	0
127	Re-Instatement of Policy (68 grams paper 16"x12" 100 sheets each pad)	Pad	0
128	S.R. Recruitment Register (80 grams paper 12.5"x16.5" 200 pages both side printing)	Reg.	1
129	Policy Register (68 grams paper 15.5"x14" 100 sheets each pad)	Reg.	6
130	Field Medical Payment	Pad	0
131	Field Medical Exp. Voucher	Pad	0
132	Staff Medical Books	Pad	0
133	Seating & Allied Facility (68 grams paper 11.5"x11" 100 sheets each pad)	Pad	0
134	First Reminder (68 grams paper 8.5"x11" 100 sheets each pad)	Pad	6
135	J.V. Register (80 grams VRG paper or equivalent 8"x11" 100 sheet each register with binding both side printing)	Reg.	3
136	S.V. Zakaat Deduction Register	Regis	0
137	Cash Counter Register (68 grams paper 100 sheets each pad)	Pad	12

TERMS AND CONDITIONS.

- 1. Security amount must be deposited equal to 05% of the approximate value of the tender in form of "Cash Payment", "Call Deposit Receipts" in favor of State Life Insurance Corporation of Pakistan, Zonal Office Sahiwal which will be refunded to the un-successful parties on the spot and the refundable cash payment or CDR will be detained of the successful parties till the completion of Tender. No tender will be acceptable without earnest money.
- 2. Rates should be valid for one year . Tender closing date 04-03-2013 at 11.00 am. Tender opening date 04-03-2013 at 11.30 am positively.
- 3. On finding sub standard quality as and when noticed during process, the Deposit Security will be forfeited in favor of the Corporation.
- 4. Price must be quoted with Income Tax and G.S.T. as per Govt. Rules.
- 5. The firm/suppliers in-question will be bound to supply the required items as whole consignment with in 10 Days from the issuance date of supply order/ work order.

- Successful bidder will provide the items in State Life Zonal Office situated at 2nd Floor Sattar Complex Stadium Road Sahiwal.
- The bidders will attach their respective copies of N.T.N and Sales Tax Certificates. Order will be placed to bidders on lowest items rates.

8. Delivery Schedule:-

- Within 10 days of first order: 1/3rd of the whole consignment.
 01-04-2013 to 30-06-2013 : 1/3rd of the whole consignment.
- 01-07-2013 to 30-09-2013 : $1/3^{rd}$ of the whole consignment.
- 01-10-2013 to 31-12-2013 : $1/3^{rd}$ of the whole consignment.
- Sealed Tenders duly completed in all respects must be reached to the undersigned by Courier Service/by 9. post latest by 04-03-2013 at 11.00 am excepted Sunday as per above mentioned data/time.
- The Income Tax will be deducted @ 3.5% plus 16% Sales Tax at source on the total value of tender. 10.
- 11. The order will be placed to the item wise lowest bidders.
- Tender documents with complete specification can be obtained from the Office of the undersigned on 12. payment of Rs.100/- as tender fee (non refundable) in shape of Pay Order/Bank Draft in favor of State Life Insurance Corporation of Pakistan.
- 13. The Corporation reserves the rights to cancel/reject any on or all the Tenders.
- The all bidders are require to submit the rates of all items even zero quantity shown in tender. 14
- 15. The envelop should be marked **QUOTATION STATIONERY** the rate should be include transportation/Courier Cost.

For further details the undersigned may be contacted during working hours in person or telephonically on Phone No. 040-9200027.

Secretary/Member

Zonal Procurement Committee, Sahiwal.